

Jeremy Ward  
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**Objective:** To obtain a challenging growth-oriented position in which academic training, work experience, and a commitment to excellence will have valuable application.

### **Education**

J.F. Kennedy High School, Richmond, CA 2007- present  
*Expected Graduation June 2011*

Member of Information Technology Academy (ITA) 2009- 2011  
Networking and Web Design

### **Skills**

- Self Starter, motivated, focused, patient, people skills, problem solver, thinker, quick learner, organized, friendly, team oriented.
- Proficient and skilled with computers from hardware to software; Word, Excel, PowerPoint, Dreamweaver, and Photoshop
- Have had experience building websites with HTML and CSS using Dreamweaver
- Have had experience with Linux/Unix computers, terminal use, SHELL use, and fixing internet connections
- Proficient with using any and every resource available to find answers to complex problems.
- Able to learn new tasks with minimal instruction
- Partially fluent in Tagalog
- Type 58 words per minute on average

### **Work Experience**

- Web Designer, helped build John F. Kennedy High School's website Summer 2009
- Currently serving as a teacher assistant for a 10<sup>th</sup> grade Geometry class and a beginning Art class
- Volunteered at the Richmond Art Center helping set up workshops
- Volunteered as an Office Aide for Lovonya Dejean Middle School

### **Achievements**

- Academic Honor Roll
- Current year GPA 3.7
- Nominated as Contra Costa County Regional Occupation Program (ROP) Student Of Excellence 2011

### **Interests**

- Enjoy drawing using pencil, paint, and charcoal
- Learning about different cultures and philosophies around the world